

**BY-LAWS  
OF  
ABATE OF NORTH IDAHO, INC.  
A NON-PROFIT ORGANIZATION**

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**BYLAWS  
OF  
ABATE OF NORTH IDAHO, INC.  
A NON-PROFIT CORPORATION**

January, 1993

"He" used in the following articles is not used in reference to gender.

**ARTICLE I - OFFICES**

ABATE of North Idaho, Inc. shall have and continuously maintain a principal office within the State of Idaho as the Board of Directors may designate or as the business of the Corporation may require from time to time.

**ARTICLE II - MEMBERS**

**2.1 ELIGIBILITY FOR MEMBERSHIP.** MEMBERSHIP in ABATE of Idaho shall be open to all persons sixteen (16) years of age or older, or who have in their possession a valid driver's license and who have applied for membership and paid their required dues. An individual shall be considered to be a member in good standing of this non profit Corporation upon the date of their enrollment by the State Membership Secretary or agent.

**2.1.1 ACCEPTANCE BY CORPORATION.** Membership shall be open and no formal acceptance is required before an individual can become a member. However, for good cause shown, the Board of Directors may refuse acceptance of a member.

**2.1.2 NO DISCRIMINATION.** ABATE of North Idaho does not discriminate against any person on the basis of sex, race, motorcycle choice, or religious preference.

**2.2 CLASSIFICATION OF MEMBERSHIP.** Members shall be defined by the following:

**2.2.1 REGULAR MEMBERS.** Any person who is a member and who is not otherwise classified below, is deemed to be a regular member.

**2.2.2 LIFETIME MEMBERS.** The Board of Directors shall be authorized to grant a lifetime membership to any member deemed worthy due to their contribution to the organization. Such lifetime member shall be exempt from payment of state membership dues and shall receive a lifetime membership card and shall have all rights and benefits warranted regular members. The board of Directors shall have the right to revoke a lifetime membership pursuant to disciplinary, suspension, or expulsion procedures.

**2.2.3 CHARTER MEMBERS.** The initial members of any chapter chartered by the Board of Directors and any person who may become a member of said chapter within ninety (90) days after the chapter is granted its charter, shall be deemed to be a Charter Member.

**2.2.4 MULTIPLE CHAPTER MEMBERSHIPS.** Members may have memberships in more than one chapter, but they may only cast one vote for elections of state officers or for voting on any other statewide issue, with that vote to be exercised within the chapter that is shown on the state records as the member's "home chapter".

**2.2.5 HONORARY MEMBERSHIP.** The Board of Directors by vote may grant honorary membership to any non-ABATE member deemed worthy by their special assistance to ABATE. Any such person shall be exempt from paying state dues and shall have no vote in the affairs of the state or chapter. Any such person shall not be exempt from paying dues should they apply for membership.

2.3 MEMBERSHIP RIGHTS. Members shall have the right to vote, to hold office in the Corporation, to remain non-chapter affiliated, to join the chapter of their choice, to form a chapter, to speak during the chapter meetings, and to take part in all activities of the Corporation, in accordance with these by laws and their respective local chapter by laws.

2.3.1 BLOOD/BLOOD CREDIT. Members in good standing and their immediate family relative, or persons deemed eligible for blood/blood credit through any ABATE of North Idaho established account. Applications for such credit should be made through the local chapter. Reimbursement of blood/blood credit is recommended.

2.4 MEMBERSHIP RESPONSIBILITIES. Members are required to comply with the by laws and with resolutions properly deemed and approved by the board of Directors which become a rule or regulation of this Corporation.

2.4.1 DUES. The Board of Directors by resolution shall establish or modify the annual membership dues, and such shall be due and payable to the Corporation by the last day of the anniversary month of the member enrollment with the Corporation.

There shall be a three (3) month grace period to renew individual membership. After the anniversary date and until state dues are paid, all rights, privileges and benefits of the member are revoked. Membership is not assignable and non-transferable, and not subject to devise or bequest.

2.4.2 NSF CHECKS. Individuals will be charged a \$15 fee for each NSF check received by the State Treasurer.

2.5 MEMBERSHIP CARDS. The Board of Directors shall design and approve any membership card to be used. Each card shall state the period for which it is valid and shall have printed on its face, in clear type, that the Corporation is non-profit. The form, size, additional content, terms and conditions for issuing replacement cards shall be established by resolution of the Board of Directors.

2.6 HOLDING STATE OFFICE. In order for a member to hold a State office, such member must be elected or have their position appointed by the State Coordinator, approved by the Board of Directors, and must be a member in good standing.

2.6.1 TERMINATION OF STATE OFFICE. Upon lapse or termination of membership, as provided by these by laws, a member's current holding of state office or appointed position automatically terminates therewith. Furthermore, should said officers' termination due to lapse of payment of dues, subsequent payment of unpaid dues does not reinstate that member's state office position.

2.7 TERMINATION OF STATE MEMBERSHIP. Termination of State ABATE membership shall occur as follows:

2.7.1 Nonpayment of dues as specified above.

2.7.2 Upon written request by such member for their own termination, delivered to a member of the Board of Directors or the State Membership Secretary, either personally or by deposit in the U.S. Mail.

2.7.3 Upon action of the Board of Directors provided under the disciplinary, suspension, and expulsion procedures contained in these bylaws.

### **ARTICLE III - BOARD OF DIRECTORS**

3.1 STRUCTURE. The affairs of the Corporation shall be governed by the Board of Directors, The Board of Directors shall consist of the elected State Officers and two members of each Chapter and otherwise as provided in these bylaws. Said Chapter Representative shall be the Chapter Coordinator and a Deputy Chapter Coordinator, or designees appointed by said Chapter for the purpose of attending said meeting. Said designees must present a written notice of such designations signed by two elected Chapter Officers.

3.1.1 STATE OFFICERS ON BOARD. The following State Officers shall hold Board of Director membership positions: The State Coordinator, Deputy State Coordinator, State Secretary, State Treasurer, State Membership Secretary, and State Ambassador-at-Large.

## 3.2 BOARD MEETING.

3.2.1 REGULAR MEETINGS. Regular meetings of the Board of Directors shall be held during the months of January, April, July and October of each year. The exact meeting dates and locations shall be established by the Board of Directors at each July meeting.

3.2.2 SPECIAL MEETINGS. Special meetings of the Board of Directors may be called by the State Coordinator or by any three members of the Board. Such meeting shall be held at the principal office of the Corporation or any other place so designated. The call for the special meeting shall state the nature of the business to be considered and the place, date and hour of said meeting. Notice of such special meeting shall be by registered mail to each Director at least seven (7) days before said meeting. Business considered and acted upon shall be limited to that stated in the special call for said meeting.

3.2.3 NOTICE OF MEETINGS. Written notice of the regular meetings, which shall include the proposed agenda shall be mailed at least four (4) weeks prior to said meeting. Said notice shall include the time, place, and date of said meeting.

3.2.4 AGENDA. The State Coordinator, in conjunction with the Executive Board shall propose a written agenda which shall be sent to each member of the Board of directors with the notice of meeting. Board members may propose new matters, other than bylaw amendments and disciplinary procedures, to be placed upon the agenda. Agenda items by the Board of Directors members shall be submitted 6 weeks prior to the next meeting. Late agenda items submitted at the meeting must receive a majority vote for acceptance to the agenda for that meeting by the Board of Directors.

3.2.5 ATTENDANCE. Meetings of the Board of Directors shall be open to all members. Participation by persons other than Directors shall be at the discretion of the Board of Directors.

3.2.6 QUORUM AND TRANSACTION OF BUSINESS. Two-thirds (2/3) of the membership of the Board of Directors shall constitute a quorum for the transaction of business. A simple majority shall constitute approval or routine business not otherwise in conflict with these bylaws.

3.2.7 VOTING. The State Coordinator, Deputy State Coordinator, State Secretary, State Treasurer, State Membership Secretary, State Ambassador-at-Large, and each Chapter Representatives shall have voting powers at all Board of Director meetings. Vote by proxy will not be recognized.

3.2.8 RULES OF ORDER. "Robert's Rules of Order, as Revised" shall be the parliamentary authority in all meetings of the board of Directors.

3.2.8.1 SELECTION OF PARLIAMENTARIAN. The Board of Directors, by appointment, at each October board meeting, shall select a member to serve as Parliamentarian for the succeeding year. Said member shall be a member of the current Board of Directors.

3.2.9 PLACE OF MEETING. A board meeting may not be held in a liquor establishment, and no alcoholic beverages shall be served or consumed during said business meeting.

3.2.10 SECRET MEETINGS. The Board of Directors and the Executive Board shall not be authorized to convene a meeting that is closed to the general membership.

3.3 VACANCIES. Vacancies on the Board of Directors shall be deemed to exist upon the death, resignation or the removal of any Director; or upon the failure of any Director to attend regular Board of Director meetings on two consecutive occasions, unless excused by action of the Board.

3.4 POLICY AUTHORITY. The Board of Directors has the exclusive authority to establish policy regarding legislation and the implementation of lobbying efforts or publicity campaigns as deemed appropriate.

3.5 PERSONAL LIABILITY. No Director, or member of this Corporation shall be personally liable for the debts, liabilities or obligations of the Corporation, provided there has not been a breach of fiduciary duty.

## **ARTICLE IV - CHAPTERS**

4.1 THE CHARTER PROCESS. The members of the board with voting privileges shall be elected officers.

4.1.1 REQUIRED INITIAL MEMBERS. A Chapter may be chartered by action of the Board of Directors in any area of the state where there are ten (10) or more named members who request in writing that the Board of Directors grant a Charter.

4.1.2 CHAPTER BYLAWS. Each Chapter shall operate as a non profit organization, using the Chapter Bylaws which have been submitted to and accepted by the State Board of Directors. Chapter Bylaw Amendments must be approved by the Board of Directors before they become effective.

4.1.3. OPERATION OF PROPOSED CHAPTER. A proposed Chapter may not operate as an official ABATE Chapter or use the name of ABATE of North Idaho until approved by the Board of Directors. The State Coordinator may, after reviewing the initial application packet, grant certain authority to operate until the Board takes formal action upon a request for Charter.

4.1.4 CHARTER APPLICATION. The Charter application and information packet must be completed and submitted for approval at a regularly scheduled State Board of Directors meeting.

4.1.5 COMPLIANCE WITH STATE BYLAWS AND RESOLUTIONS. Each Chapter must abide by the State Bylaws and Corporate Resolutions, both of which will be available to the members.

4.1.6 TERMINATION OF CHAPTER MEMBERSHIP. Chapter membership shall be terminated according to the Bylaws of the respective Chapter, which is not otherwise in conflict with the State Bylaws.

### 4.2 CHAPTER OFFICERS

4.2.1 NUMBER. The number of officers of each Chapter shall be left to the individual Chapter; however, each Chapter shall elect and have a minimum of the following officers:

4.2.1.1 CHAPTER COORDINATOR. The Chapter Coordinator shall be elected and it shall be his responsibility to keep the State Coordinator and the Board of Directors informed as to the state of his Chapter. The Chapter Coordinator must represent his Chapter and vote according to the Chapter direction at State Board meetings.

4.2.1.2 DEPUTY CHAPTER COORDINATOR. The Deputy Chapter Coordinator shall perform the duties of the Chapter Coordinator in the event of the absence of the Chapter Coordinator.

4.2.1.3 CHAPTER SECRETARY. The Chapter Secretary shall be responsible for keeping the minutes of all Chapter business meetings and sending copies of said minutes to the State Office, maintaining communication with the State Organization, updating and maintaining Chapter files and records, and is responsible for informing the State Secretary of regular meeting places, times and dates. In Addition, the Chapter Secretary shall forward membership applications, fees, and dues to the State Membership Secretary and maintain an accurate and complete membership roster of the Chapter.

4.2.1.4 CHAPTER TREASURER. The Chapter Treasurer shall keep all financial records and transactions of the Chapter, report the financial condition of the Chapter to the State Organization, and shall submit quarter financial reports to the State Organization.

4.2.1.5 COMBINATION OR SEPARATION OF CHAPTER OFFICER POSITIONS. The Chapter Officer positions of Secretary Treasurer may be combined into one duly elected Chapter Office. The Office of Chapter Secretary may be separated into elected positions of Secretary and Membership Secretary.

#### 4.2.2 ELECTION OF CHAPTER OFFICERS.

4.2.2.1 DATE OF ELECTIONS. Chapter Officers shall be elected by the Chapters within sixty (60) days after a Chapter receives its initial Charter from the Board of Directors.

4.2.2.2 CHAPTER COORDINATOR VACANCY. In the event of a vacancy of the Coordinator, the Deputy Coordinator inherits the office for the remainder of term until next scheduled elections.

4.2.2.3 VACANCY IN OTHER CHAPTER OFFICES. In the event of a vacancy of all other officers, they will be filled by appointment by the Board of Directors at the next scheduled Board of Directors meeting.

4.2.2.4 NOTICE TO STATE SECRETARY. Chapters are to promptly inform the State Secretary of the elected officers names and addresses, which include change of addresses when they occur.

#### 4.3 CHAPTER MEETINGS.

4.3.1 MONTHLY CHAPTER BUSINESS MEETINGS. Each Chapter shall hold at least one monthly business meeting at a regularly scheduled date, time, and place.

4.3.2 LOCATION OF CHAPTER BUSINESS MEETINGS. Chapter meetings will be held in establishments that will accommodate all members, guests and family members.

4.3.3 NO SECRET CHAPTER MEETINGS. Chapters shall not convene meetings that are closed to the general membership.

4.4 USE OF ORGANIZATION NAME AND LOGO. Chapters may authorize reproduction or use of the official State of North Idaho ABATE logo and/or use of the wording "ABATE of North Idaho" or the slogan known as "ABATE", subject to review of the Board of Directors. Any revisions must be approved by the board. chapters shall identify themselves as " ' \_\_\_\_\_ ' Chapter of ABATE of North Idaho".

#### 4.5 FINANCIAL PROVISION.

4.5.1 QUARTERLY FINANCIAL REPORTS. Upon a form approved by the State Board of Directors, each Chapter shall be responsible to formulate and submit a financial statement to the State Treasurer and such is due on or before each State Board of Directors meeting and/or upon request by the State Coordinator. A copy of said form must be retained in the Chapter files.

4.5.2 CHAPTER BANK ACCOUNTS. Each Chapter shall establish and maintain a checking account. Two-signature authorization shall be required on all bank accounts. All monies sent to or received by the State Treasurer shall be in the form of a check or money order made payable to ABATE of North Idaho. All account numbers and bank branches shall be reported to the State Treasurer.

4.5.3 REVIEW OR AUDIT OF CHAPTER ACCOUNTS. The Board of Directors has the right and privilege to demand a review or audit by the State Treasurer or an independent accountant of any account which said Chapter may establish.

4.6 VIOLATION OF STATE BYLAWS. A Chapter may be found in violation of these bylaws and be subject to censure or suspension or termination of its Charter in accordance with the process outlined in the section of the Bylaws regarding the disciplinary, suspension and expulsion procedure.

## **ARTICLE V - OFFICERS OF THE CORPORATION**

**5.1 EXECUTIVE OFFICERS.** The Executive Officers of the Corporation shall be a State coordinator, Deputy State Coordinator, State Secretary, State Treasurer, State Membership Secretary and State Ambassador-at-Large. The Board of Directors, as it may deem necessary, may add additional Executive Officer positions, by amendment of these Bylaws. Said Executive Officers shall be duly elected by the membership at large. None of the above offices may be held by the same person, except for the office of State Secretary and State Treasurer. For times of emergency action, the authority rank of the above officers shall be in the order described above.

**5.2 ELECTION AND TERM OF OFFICE.** General elections shall be held by secret ballot at the first October Board of Directors annual meeting. Outgoing and incoming officers will be jointly responsible for all ABATE of North Idaho business for the following 30 days.

### **5.3 EXECUTIVE OFFICER QUALIFICATIONS/ELIGIBILITY.**

**5.3.1 STATE COORDINATOR.** A candidate for this position must have held for at least one year a chapter or state office and been a member in good standing for at least two years.

**5.3.2 DEPUTY STATE COORDINATOR.** A candidate for this position must have held for at least one year, and one of the four elected Chapter Officer positions as outlined in the State Bylaws, and have been a member in good standing for at least two years.

**5.3.3 STATE SECRETARY.** A candidate for this position must have secretarial experience or training or have held a Chapter Office for at least one year; and have been a member in good standing for at least two years.

**5.3.4 STATE TREASURER.** A candidate for this position must have had bookkeeping experience and/or have held Chapter Office for at least one year, must be bondable and have been a member in good standing for at least two years.

**5.3.5 STATE MEMBERSHIP SECRETARY.** A candidate for this position must have filing and records management skills and/or have held a Chapter Membership Secretary office at least one year; and have been a member in good standing for at least two years.

**5.3.6 AMBASSADOR-AT-LARGE.** A candidate for this position must have good communications skills and have been a member in good standing for at least two years.

### **5.4 DUTIES OF EXECUTIVE OFFICERS.**

**5.4.1 STATE COORDINATOR.** The State Coordinator shall, subject to the control of the Board of Directors, supervise and coordinate all business affairs of the Corporation. He shall perform all duties incident to his office and such other duties as may be required by law, Articles of the Corporation, these Bylaws, or that which is required from time to time at the discretion of the Board of Directors. He shall preside at the meetings of the Board of Directors and shall be an ex-officio member of all committees.

**5.4.2 DEPUTY STATE COORDINATOR.** The deputy State Coordinator shall, in the absence of the State Coordinator, perform all duties required of the State Coordinator, and may be assigned additional duty by the board of Directors, or the State Coordinator; and shall be an ex-officio member of all committees.

**5.4.3 STATE SECRETARY.** The State Secretary shall take the minutes of the board of Directors meetings in one or more books provided for that purpose; see that all notices are duly given in accordance with the provisions of these bylaws or as required by law; be the custodian of all Corporate records and see that the Seal of the Corporation is affixed to all documents, the execution of which on behalf of the Corporation under its seal as duly authorized; supervise the maintenance and updating of all Corporate records; and in general perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned by the State Coordinator or by the Board of Directors. The State Secretary shall respond in a timely manner to reasonable requests in writing from Board Members, and shall provide meeting minutes to Board Members within fifteen (15) days.

5.4.4 STATE TREASURER. If required by the Board, the State Treasurer shall give a bond for the faithful discharge of duties and with such securities that the Board shall determine. He shall have charge and custody of and be responsible for all funds and securities of the Corporation; receive and give receipts for monies due and payable to the Corporation from any source whatsoever, and deposit all such money in the name of the Corporation in such banks, trust companies, or other depositories as shall be selected in accordance with the provisions of these bylaws and in general perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him by the State Coordinator or by the Board. Upon reasonable request in writing all financial records shall be made available to any member.

The State Treasurer shall be authorized to pay all usual and customary monthly operating expenses without the advance approval of the Board of Directors. He shall present to the Board of Directors any extraordinary expenses, or billings, which shall require approval by the Board of Directors for payment. He shall report in writing quarterly to the Board of Directors, income and disbursements by categories from all open bank accounts.

5.4.5 STATE MEMBERSHIP SECRETARY. The State Membership Secretary shall keep a complete and accurate account of all membership records, past and present; be responsible for issuing all membership cards; make and deliver the mailing labels of the State Newsletter and other special mailings; process all applications and change of address forms; and in general perform all duties assigned to this office and all duties as from time to time may be assigned by the Board of Directors. The State Membership Secretary shall issue quarterly membership rosters 15 days prior to each Board of Directors meeting and/or to each chapter upon written request.

5.4.6 STATE AMBASSADOR-AT-LARGE. The State Ambassador-at Large shall keep in contact with chapter representatives and state members. The State Ambassador-at-Large will help promote membership, encourage and assist in forming new chapters.

5.5 OTHER EXECUTIVE OFFICERS. Other officers may be appointed by the State Coordinator, subject to the majority approval vote of the Board of Directors. Said officers shall serve at the discretion of the Board of Directors, but shall not have Board of Directors or Executive Board voting rights.

#### 5.6 VACANCIES OF EXECUTIVE OFFICERS.

5.6.1 In the event of a vacancy of the State Coordinator, the Deputy State Coordinator inherits the office for the remainder of term until next scheduled elections.

5.6.2 In the event of a vacancy of all other Executive Officers, they will be filled by appointment by the Board of Directors at the next scheduled Board of Directors meeting.

5.6.3 In the event of vacancies in both positions of the state Coordinator and deputy State Coordinator occur in interim between the Board of Directors meetings, the successive authoritative rank of the Executive Board shall control. The highest ranking shall assume position of State Coordinator until the next Board of Directors meeting at which time the Board of Directors will fill the vacancies by appointment.

5.7 TRANSFER OF DOCUMENTS, RECORDS AND PROPERTY TO INCOMING OFFICERS. Official ABATE of North Idaho documents, records, and property in possession of outgoing officers shall be inventoried and transferred to the incoming officers or the Corporation, and all bank accounts shall be cleared of old names within 30 days. Said inventory shall become part of the permanent record of the Corporation.

5.8 PROHIBITION OF PERSONAL USE OF CORPORATE ACCOUNTS. No ABATE of North Idaho account may be used for personal reasons or personal use by any State Officer or any other individual. Said use shall result in penalties and disciplinary action as outlined in these bylaws.

5.9 SALARY. Any and all salaries for Corporate Officers or appointed positions shall be granted at the discretion of the Board of Directors upon two-thirds (2.3) majority approval.

5.10 REIMBURSEMENT OF EXPENSES. The above Executive Officers shall be allowed their reasonable and necessary expenses with receipts, in attending meetings, Executive Board meetings, the Annual Meeting of the Corporation, or other State sponsored events which require their attendance, expenses incurred with receipts, in visiting Chapter meetings and attending other functions as may from time to time be necessary as determined by the Board of Directors.

5.11 ENTRANCE INTO STATE SPONSORED EVENTS. The Executive Officers shall be exempt from paying fees required for entrance into State Sponsored events.

5.12 REMOVAL. Any Executive Officer may be removed from office under the procedures set forth in the section entitled disciplinary, suspension and expulsion procedures.

## **ARTICLE VI - ELECTION OF STATE OFFICERS**

6.1 NOMINATIONS. Nominations for State Officer positions shall be entertained only at the July Board of Directors meeting. Nominations shall be accepted from any member in good standing present at said meeting.

6.2 STATEMENT OF QUALIFICATION. Nominees shall submit a statement of qualification to the State Office within two weeks of nomination, to be printed in each issue of the State publication prior to ballot mailing.

6.3 RUNNING UNOPPOSED. Should only one person be nominated for office and therefore would be running unopposed, the Board of Directors shall reserve the right to elect by two thirds (2.3) vote of the Board of Director members present, to seat the nominee for said office.

6.4 BALLOTS. Voting ballots containing the names of all nominees for office shall be mailed by September 1 to each member of record in good standing as of August 1 of each election year. The State Membership Secretary must issue a ballot to any member who meets these qualifications and gives notice that they have not received a ballot by September 15.

6.4.1 BALLOT FORM. The ballots shall consist of two parts. It shall be contained on one page of the State publication. Part one shall consist of a list of all qualified candidates and shall be considered as the official ballot. Part two shall contain the return mailing address of the ABATE of North Idaho Post Office Box; shall have space for the member's name, address and membership number. All ballots must be received by the October meeting.

6.5 TELLER COMMITTEE. The ballots shall be tallied by a committee of 3 members in good standing who are appointed by the Board of Directors.

All ballots shall be removed from the post office box closed no later than the day before the October Board of Directors meeting.

6.6 REVIEW OF VOTING ELIGIBILITY. The teller Committee shall determine eligibility to vote based upon the information on part two of the ballot and comparing such with the current membership list, (name and membership number verified), which shall be deemed current as of August 1 of that particular year. The two parts of said ballot shall be separated. There shall be one ballot per member.

6.6.1 BALLOT VALIDITY. Any ballot having more than one vote for any one position, that position vote shall be declared void. Any name and membership number on the ballot which do not correspond with the current membership roster shall void that ballot.

6.7 ELECTION RESULTS. The results of the election shall be reported to the State Secretary for publication in the November State Newsletter. Both parts of the ballots shall be kept in the State Archives for a period of 18 months. Election recounts may be requested in writing by the nominees no later than seven days after the election results.

6.8 TRANSITION PERIOD. There shall be a thirty day transition period for new state officers and the elected officers shall officially assume office 30 days after the election.

## **ARTICLE VII - COMMITTEES**

7.1 STANDING AND SPECIAL COMMITTEES. The board of Directors or the State Coordinator, subject to Board approval, may establish such Standing and Special committees as are necessary to conduct the affairs of this non profit corporation. Such committees shall provide a regular written report at each Board of Directors meetings.

7.2 FINANCIAL REPORTS. Standing and Special committees shall be responsible for presenting proposed budgets and giving written financial reports as necessary at Board of Director meetings.

## **ARTICLE VIII DISCIPLINARY, SUSPENSION AND EXPULSION PROCEEDURES**

8.1 CHARGES. Any two (2) members may bring 'charges' before the Board of Directors alleging one of the following to initiate these procedures:

1. Misuse of any Corporate property.
2. Assault upon any person at any ABATE sanctioned event.
3. Any conduct unbecoming of a member.

8.2 SHOW CAUSE. The two members who are bringing the particular charges shall show cause before the Board of Directors as to why the particular member should undergo the disciplinary, suspension, and expulsion procedure. At the conclusion of said show cause hearing, wherein facts are presented, the Board of Directors shall, by simple majority, vote as to whether or not the individual shall be subject to these procedures.

8.3 HEARING COMMITTEE INVESTIGATION. Should the Board of Directors vote to have said member undergo these procedures, the Hearing Committee shall then investigate the charges, therein interviewing all available witnesses and gathering other evidence in order to present such evidence in this report to the upcoming quarterly Board of Directors meeting.

8.4 HEARING COMMITTEE REPORT. At the next quarterly Board of Directors meeting, the member undergoing these procedures is allowed to be represented by counsel or to represent himself on a pro-se basis. The Hearing Committee Report, which shall be in written form, shall be delivered to the member undergoing said procedures and to the Board of Directors twenty (20) days prior to the next scheduled Board of Directors meeting.

8.5 STANDARD OF PROOF. Upon review by the Board of Directors of the Hearing Committee Report and hearing any evidence presented by the subject member, the Board of Directors shall find said member guilty as charged, upon a more probable than not basis, which shall, for purposes of these procedures, require a two-thirds (2/3) approval.

8.6 PENALTIES. Should said member be guilty, the following penalties shall be available to the Board of Directors and shall be approved upon a majority vote:

8.6.1 CENSURE. Censure shall consist of a written statement from the Board of Directors, signed by the State Coordinator and sent to the member's home address, with a copy filed in the permanent archives of the Corporation and made an integral part of the minutes of the Board of Directors.

8.6.2 SUSPENSION OF MEMBERSHIP. Suspension shall be for a predetermined time and such would be contingent upon good behavior. At the end of said suspension, all rights and privileges shall be restored. During the period of such suspension, dues must be paid. The record of such suspension shall be placed in a permanent record of the Corporation and made an integral part of the minutes of the Board of Directors. Should the suspended member hold a state office or appointed position at the time of said suspension, such office or position shall be lost and shall not be reinstated at the termination of said suspension.

8.6.3 TERMINATION OF MEMBERSHIP. The termination of membership shall be sent to the member's residential address, and a record of such shall be made within the Corporate records and made an integral part of the minutes of the Board of Directors meeting. Said termination shall be irrevocable, that being, said member shall not be eligible for application for new membership. This penalty only, shall require a two-thirds (2/3) vote of the Board of Directors.

8.7 RECONSIDERATION PROCEDURES. A member undergoing the above procedures may move the Hearing Committee to reconsider his report by showing of new or previously undisclosed evidence. The Hearing Committee, upon reviewing this reconsideration, shall make a report to the Board of Directors who shall, upon simple majority, decide whether a further Hearing Committee investigation is necessary.

8.8 SELECTION OF HEARING COMMITTEE. The Board of Directors will appoint three members as needed to the Hearing Committee. The charged party in any Hearing Committee procedure shall have one peremptory challenge on the committee members, and the board shall have any number of challenges for cause.

## **ARTICLE IX STATE ORGANIZATION FINANCIAL PROVISIONS**

9.1 FISCAL YEAR. The fiscal year of the State Organization shall run from January 1 to December 31 of each year.

9.2 BIENNIAL REVIEW. The State Treasurer shall submit a biannual accounting review. The Board shall upon the request, approve if they so desire, an accountant audit of the Corporation.

9.3 CHECKS, DRAFTS, ETC. All checks, drafts, or other orders for payment of money, notes, or other evidences of indebtedness issued in the name of the Corporation, must be signed by two officers, one of which is the State Treasurer, the other may be the State Coordinator or Deputy State Coordinator. All accounts shall be in the name of ABATE of North Idaho, Inc.

9.4 DEPOSITS. All funds of the Corporation not otherwise employed shall be deposited in a timely manner to credit the Corporation in such banks, trust companies or other depositories as the Board may approve.

9.5 DISBURSEMENTS. All disbursements shall be by check accompanied by voucher with a proper receipt attached showing date, origin of receipt and reason for expense, and approved by the State Coordinator or Deputy State Coordinator and State Treasurer.

9.6 CONTRACTS. The Board of Directors may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances.

Contracts involving Directors and Officers shall not be made by the Corporation unless first approved by a majority of the Board of Directors who have no direct or indirect interest in the transactions.

9.7 LOANS. No loan shall be contracted on behalf of the corporation, and no evidences of indebtedness shall be issued on its name unless authorized by a resolution of the Board of Directors. Such authority may be general or confined to specific instances. No loans involving Directors or Officers shall be made by the Corporation.

## **ARTICLE X SPECIAL RULES AND REGULATIONS FOR STATE SPONSORED EVENTS**

10.1 TICKET SALES. Tickets for official State events may be sold in advance. If said ticket is purchased at the event, there will be an inflated ticket price.

10.2 RECOGNITION OF OTHER ABATE ORGANIZATIONS. ABATE of North Idaho will recognize other state ABATE organizations for admission into state sponsored events at member price.

## **ARTICLE XI - ANNUAL REPORT**

The State Coordinator shall prepare and submit to the Board of Directors, an annual written report, which shall include a year-end financial statement as prepared and presented by the State Treasurer. Said annual report shall be printed in the State publication.

## **ARTICLE XII - PUBLIC RELATIONS**

The State Coordinator shall appoint, subject to the approval of the Board of Directors, a State Public Relations Officer, who shall handle all press releases and other communications on State organizational matters.

## **ARTICLE XIII - SEAL**

The Seal of this Corporation shall consist of the name of the Corporation, State of the Corporation, and the year of its inception.

## **ARTICLE XIV - WAIVER OF NOTICE**

Whenever any notice required to be given to any Director of the Corporation under the provisions of these Bylaws or under the provisions of the Idaho not-for-profit Corporation Act, or under the Articles of the Corporation, a waiver thereof in writing, signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

## **ARTICLE XV - AMENDMENTS AND EFFECTIVE DATE**

15.1 EFFECTIVE DATE. These Bylaws shall become effective immediately upon adoption by two-thirds (2/3) majority of the membership according to the Articles of Incorporation.

15.2 AMENDMENTS. These Bylaws may be amended by one of the following:

- A. Notice of the nature of the proposed amendment or repealer shall have been given at the last previous meeting of the Board; or,
- B. That a written copy of the proposed amendment or repealer shall have been mailed to each Board Member thirty (30) days prior to the regular Board of Directors meeting.

Amendments of these Bylaws shall become effective immediately upon adoption unless otherwise designated by the Board of Directors.

THESE BYLAWS OF ABATE OF NORTH IDAHO, INC. A NON PROFIT ORGANIZATION, CONFIRMED AND ADOPTED BY:

The Board of Directors of ABATE of North Idaho, Inc.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 19\_\_\_\_\_.

ATTESTED BY: \_\_\_\_\_

Its State Coordinator

\_\_\_\_\_  
Its Deputy State Coordinator

\_\_\_\_\_  
Its State Secretary

\_\_\_\_\_  
Its State Treasurer

\_\_\_\_\_  
Its State Membership Secretary

\* - This document was transferred to a digital format in 2005. An effort was made to replicate the original document as much as possible. If a typographical error is suspected please refer to the original document of 1993.

